



August, 2010

To: The Administration of Northwest State Community College

Re: Memorandum of Understanding

Indiana Wesleyan University has a history of working collaboratively with other educational institutions to provide opportunities for students as they make plans to continue their education.

As a part of our strategic initiative to facilitate the needs of transfer students in reaching their educational goals, Indiana Wesleyan University is in the process of reviewing, renewing, and creating new partnerships with regionally accredited institutions. These partnerships will increase opportunities for students to continue their education.

The attached Memorandum of Understanding affirms a commitment by both institutions to facilitate the transfer of associate degree graduates into baccalaureate degree programs without jeopardizing the mission and goals of either institution.

We appreciate your consideration of a partnership with Indiana Wesleyan University that will enhance the ability of students from your institution to continue and complete their education at the highest possible degree level.

If you have any questions regarding this Memorandum of Understanding, or would like to talk further regarding a more specific Articulation Agreement, we would be pleased to work together with you. I will attach my contact information below.

Again, thank you for your investment in making paths for students to reach their potential.

Cordially,

A handwritten signature in black ink that reads "Karen S. Roorbach".

Karen S. Roorbach
Assistant Provost for Academic Support
Indiana Wesleyan University

karen.roorbach@indwes.edu

Phone - 765-677-2975

**Memorandum of Understanding between
Indiana Wesleyan University's
Associate Degree to Bachelor's Degree Programs
And
Northwest State Community College**

INTRODUCTION

Northwest State Community College (NSCC) and Indiana Wesleyan University's (IWU) College of Adult and Professional Studies (CAPS) and School of Nursing (SON) agree to work collaboratively in order to provide educational opportunities for the currently enrolled and potential students of their institutions. This collaboration requires a commitment by both institutions to facilitate the transfer of Northwest State Community College associate degree graduates into the appropriate IWU baccalaureate degree completion program without jeopardizing the mission and goals of either entity.

I. Benefits

This Memorandum of Understanding (Understanding) defines a structure through which articulation on all levels can be supported thereby allowing for maximum transfer of credits for Northwest State Community College students earning an associate degree, and providing for a seamless admission into one of CAPS' or SON's baccalaureate degree completion programs.

II. Accreditation Status

IWU is accredited by the Higher Learning Commission,*(HLC), and a member of the North Central Association (NCA). IWU is also accredited by the State Department of Public Instruction of Indiana, National Association of Schools of Music, National Council for Accreditation of Teacher Education, Indiana Board of Nursing Registration, the Commission on Collegiate Nursing Education (CCNE), the National Accrediting Agency for Clinical Laboratory Science, American Medical Association, the Council on Social Work Education and Council for Accreditation of Counseling and Related Educational Programs.

IWU will maintain its institutional accreditation with the HLC. Of its bachelor's completion programs currently subject to this Understanding, the Bachelors of Science in Nursing is and will remain programmatically accredited through the CCNE or other equivalent accrediting body recognized by the U.S. Department of Education.

Northwest State Community College is currently accredited by the HLC, and a member of the NCA. Northwest State Community College will maintain its institutional accreditation with the HLC.

*Higher Learning Commission: <http://www.ncahlc.org/> or 312-283-0456

III. Elements of this Understanding

A. Admissions Practices

CAPS' and SON's admissions requirements for the baccalaureate degree completion program are outlined at <http://caps.indwes.edu> and the contents of this site are incorporated into this Understanding by this reference as they exist on the effective date and as they may be revised in the future at IWU's sole discretion. In general, Northwest State Community College students will be eligible for admission to a CAPS or SON baccalaureate degree completion program, based on meeting the following admission criteria:

1. Proof of high school graduation or GED certification.
2. Production of official transcripts from all previous colleges or universities attended.
3. Prior completion of at least sixty (60) semester credit hours from a regionally accredited college or university; Sixty (60) transferable credits are required to begin the core. Up to forty (40) semester credit hours may be met by equivalent education assessed and approved through IWU's portfolio process as described in the University's catalog.
4. A minimum of two (2) years of relevant full-time work experience beyond high school. Working RN's enrolling into the RN-BSN program are considered to have met this work experience. (Registered Nurses are considered to have met this requirement through their clinic course requirement.)
5. Northwest State Community College student seeking enrollment into CAPS' Bachelor of Science degree with a major in Accounting must show evidence of the equivalent of three (3) undergraduate credits of mathematics or statistics.
6. In the event of a conflict, the admissions requirements published at <http://caps.indwes.edu> shall control.

B. Acceptance and Application of Credits

Courses completed through Northwest State Community College may (will) transfer under this Understanding subject to, but not limited to, the following requirements:

1. Must be 100-level or above.
2. Must not duplicate courses in the degree major pursued at IWU.
3. Must be a grade of "C" or higher.
4. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio.
5. Students must meet admission requirements specific to each CAPS or SON program detailed at <http://caps.indwes.edu/>.
6. Academic credit recommendations based on knowledge equivalency examinations must be issued by an American Council on Education recognized testing entity (i.e. CLEP, DANTES, etc.)

7. Must be academic, credit bearing courses and not avocation, recreational, pre-college, remedial, prior learning/assessment or developmental in nature.

Depending on the student's major, up to a maximum of ninety-four (94) credit hours may be transferable to the corresponding CAPS or SON baccalaureate degree completion program. CAPS and SON general education requirements may be included in the credits transferred. For further information refer to IWU's Transfer of Credit Policy at www.indwes.edu/catalog.

CAPS and SON offers baccalaureate degree programs in Business, Nursing, and Liberal Arts. Specific baccalaureate degree programs available both online and onsite through CAPS and SON include:

1. Bachelor of Science with a major in Accounting
2. Bachelor of Science with a major in Addictions Counseling
3. Bachelor of Science with a major in Biblical Studies
4. Bachelor of Science with a major in Business Administration
5. Bachelor of Science with a major in Business Information Systems
6. Bachelor of Science with a major in Criminal Justice
7. Bachelor of Science with a major in General Studies
8. Bachelor of Science with a major in Management
9. Bachelor of Science with a major in Marketing
10. Bachelor of Science in Nursing

C. Tuition and Financial Aid/Scholarship

The role of financial aid at IWU is to make a quality Christian education affordable to all eligible students who apply. Financial aid information for CAPS and SON students at IWU can be found at www.indwes.edu/financialaid/aps/index.htm.

D. Responsibility of Indiana Wesleyan University

1. IWU will provide academic advising services to transferring Northwest State Community College students.
2. The trademarks and serviced marks owned by Northwest State Community College may not be used by IWU without expressed written permission.
3. IWU will provide Northwest State Community College transfer materials such as brochures, fliers, curriculum guides, academic checklists, and/or procedural checklists. Transfer literature will be updated on an annual basis.

E. Responsibility of Northwest State Community College

1. Northwest State Community College will provide the opportunity for IWU representatives to meet with Northwest State Community College students on an ongoing basis.
2. Northwest State Community College will assist IWU in the distribution of updated degree and transfer materials to alumni and current students.
3. The trademarks and serviced marks owned by IWU may not be used by Northwest State Community College without expressed written permission.
4. Northwest State Community College will present to their students IWU transfer options as they do any other private universities with which they have similar agreements.

F. Joint Responsibility

1. Both institutions will designate an individual to serve as a liaison for the purpose of managing this Understanding.
2. Both institutions agree to notify each other of any changes in its accreditation status.
3. Any written materials published and distributed by Northwest State Community College and/or IWU which specifically reference this Understanding or make any general representation of each other's institution, must be approved by each respective party prior to use.

G. Implementation of the Understanding –

Northwest State Community College will notify its divisions of this Understanding. Northwest State Community College will add CAPS and SON baccalaureate degree completion programs to its published lists of partnering universities with transfer agreements.

IWU will work with each division to develop a strategy of providing faculty and staff with the information and materials essential to informing Northwest State Community College students and alumni of the transfer options offered through this Understanding.

H. Annual Evaluation

After each academic year representatives from Northwest State Community College and IWU will review processes and practices between the two (2) institutions to determine each institution's satisfaction with the Understanding. Each institution will work in good faith to modify their policies, procedures, etc. to accommodate the changing needs of their partner.

I. Term and Modification

This Understanding will be in effect from the Effective Date and continue indefinitely unless and until terminated by either party in accordance with the paragraph III-J. Either party reserves the right to call for a review of the Understanding for the purpose of making changes or modifications. Termination of this Understanding may occur by either party

with a one hundred eighty (180) day written notification to the other. Further, either party may terminate this Understanding immediately upon substantial breach by the other party.

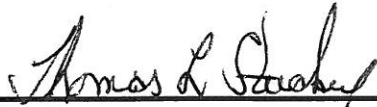
Notwithstanding, upon expiration or termination of this Understanding for any reason, students previously accepted by or admitted to IWU will continue to receive the benefits contemplated by the this Understanding, provided they stay continuously enrolled and make satisfactory academic progress.

J. Indemnification

Each party agrees to indemnify and hold the other, its officers, directors, agents, employees, and trustees harmless from and against any and all tort liability, claims, actions, and causes of action, losses, damages, or expenses caused or arising out of the act(s) and/or omission(s) of itself, its agents, and employees incident to this Understanding.

IN WITNESS WHEREOF, the parties have entered this Understanding this 2 day of September 2010 ("Effective Date") and do each hereby warrant and represent that they have all necessary and appropriate authority to execute to the Understanding and implement plans of action and procedures necessary to effect this Understanding.

Northwest State Community College

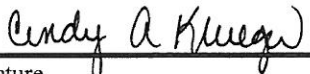


Signature
Dr. Thomas L. Stuckey

Printed name
President

Title
9-2-2010

Date



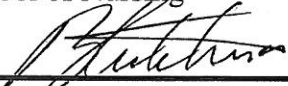
Signature
Cindy A. Krueger

Printed name
Vice President for Academics

Title
9/2/2010

Date

Indiana Wesleyan University
College of Adult & Professional Studies
School of Nursing

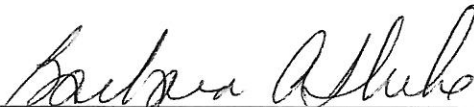


Signature
Dr. Bridget M. Aitchison

Printed name
Vice President/Dean, CAPS

Title
8-4-10

Date



Signature
Dr. Barbara A. Ihrke

Printed name
Executive Director, School of Nursing

Title
8/9/10

Date

Signature

Printed name

Title

Date

Karen S. Roorbach

Signature

Karen S. Roorbach

Printed name

Assistant Provost

Title

8-16-2010

Date

Signature

Printed name

Title

Date

Kimberly K. Nicholson

Signature

Kimberly K. Nicholson

Printed name

University Registrar

Title

8/4/10

Date