

Your FAFSA was randomly selected by the U.S. Department of Education for a review process called "Verification." **Verification must be completed before your financial aid awards will be determined.** If there are differences between your FAFSA and this information, we will update your FAFSA and recalculate your Student Aid Index (SAI). **Complete verification as soon as possible so that your financial aid won't be delayed.** Your financial aid administrator will help you.

### A. Student Information

Last Name	First Name	M.I	NSCC ID number
Street Address (include apt. no.)		Date of Birth	
City, State, Zip Code		Phone Number	

### B. Household Information

List the people you will support between July 1, 2025 and June 30, 2026. Include:

- ✓ Yourself and your spouse (if you are married)
- ✓ Your children, if you (or your spouse) provide more than half of their support, even if they don't live with you.
- ✓ Other people if they now live with you and you now provide more than half of their support and will continue to provide more than half of their support through June 30, 2026.

Write the name of the college below for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2025, and June 30, 2026.

Household member name	Age	Relationship to student	College (if attending)	Will be enrolled at least half-time (circle Yes or No)
1.		SELF	NSCC	Yes No
2.				Yes No
3.				Yes No
4.				Yes No
5.				Yes No

### C. Student Income Information

Student Marital Status: \_\_\_\_\_ Single      \_\_\_\_\_ Married/Remarried      \_\_\_\_\_ Separated/Divorced/Widowed

**Check one of the following:**

\_\_\_\_\_ Student filed a 2023 Federal Income Tax return. Please provide one of the following:

\_\_\_\_\_ FAFSA IRS Direct Data Exchange      \_\_\_\_\_ Signed copy of 2023 Form 1040 & Schedules 1-6      \_\_\_\_\_ IRS Tax Return Transcript

\_\_\_\_\_ Student was **not employed** and had **no income** from work in 2023 **Must provide Verification of Non-Filing Letter from IRS.**

\_\_\_\_\_ Student was **employed** in 2023 and **did not file taxes**, and is **not required** to file a tax return. Please complete the table below and attach copies of all 2023 IRS W-2 statement(s). List every employer even if they did not issue a W-2. **Must also provide a Verification of Non-Filing Letter from IRS.**

Employer's Name	2023 Amount Earned	Was a W-2 issued by employer?	2023 W-2 Attached?
Example: ABC Company	\$1,005.75	Yes	Yes

By signing this worksheet, I certify that all the information reported on it is completed and correct.

Student Signature	Date

Student Name:	NSCC ID number:
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### D. Spouse Income Information (if married, but filed taxes separate)

**Check one of the following:**

- Spouse **filed** a 2023 Federal Income Tax return. Please provide one of the following:  
 FAFSA IRS Direct Data Exchange     Signed copy of 2023 Form 1040 & Schedules 1-6     IRS Tax Return Transcript
- Spouse was **not employed** and had **no income** from work in 2023 **Must provide Verification of Non-Filing Letter from IRS.**
- Spouse was **employed** in 2023 and **did not file** taxes, and **is not required** to file a tax return. Please complete the table below and attach copies of all 2023 IRS W-2 statement(s). List every employer even if they did not issue a W-2. **Must also provide a Verification of Non-Filing Letter from IRS.**

Employer's Name	2023 Amount Earned	Was a W-2 issued by employer?	2023 W-2 Attached?
Example: ABC Company	\$1,005.75	Yes	Yes

By signing this worksheet, I certify that all the information reported on it is completed and correct.

Spouse Signature	Date

### E. Tax Information

Both the student and the spouse are **required** to submit processed 2023 Federal Tax information. The only acceptable methods to submit tax information are listed below:

**Direct Data Exchange** – Directly import your 2023 IRS data into your 2025-2026 FAFSA by logging into [studentaid.gov](http://studentaid.gov) and select “Make Correction”. This tool allows you to consent for the exchange of federal tax information into your FAFSA. The process enables the FAFSA to retrieve income and tax data directly from the IRS.

*Keep in mind that if you are married, but filed taxes separately, you and your spouse will both need to consent to use the direct data exchange.*

**Signed Copy of federal income tax return** – Provide a SIGNED copy of your (and your spouse) 2023 1040 Federal Income Tax Return and Schedules 1-6

**IRS Tax Return Transcript** – Submit your 2023 Tax Return Transcript. You can order the transcript by online at [irs.gov](http://irs.gov) or via automated telephone request by calling 1-800-908-9946. You may also complete IRS Form 4506-T and check mark box 6a. Please make sure you request an IRS Tax Return Transcript NOT the IRS Account Transcript.

**Verification of Non-Filing Letter** – If the student or spouse did not file 2023 taxes, and are not required to file taxes, then they must complete and return a Verification of Non-filing Statement Form and request a Verification of Non-Filing Letter from the IRS by submitting IRS Form 4506-T, check marking box 7.

**Amended Taxes** -- If the student or spouse filed an amended 2023 IRS tax return, please submit your original 2023 IRS Tax Return Transcript and a signed copy of the 2023 IRS Form 1040X that was filed with the IRS.



Student Name:	NSCC ID number:
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## G. High School or Equivalent Completion

Please *initial* the following statement and provide one of the following documents to indicate the student's high school completion status when the student begins the college in 2025-2026:

- A signed copy of the student's final, official high school transcript. The transcript must be sent directly from the high school.
- A state certified transcript showing the student passed a state-authorized examination that the state recognizes as equivalent of a high school diploma (GED test). The GED transcript must be sent directly from the state in which the GED was issued.
- For a student who was homeschooled, please submit a transcript, or the equivalent, signed and dated by the student's parent or guardian that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting

\_\_\_\_\_ I (student) have submitted a final high school transcript or other equivalent documentation to Northwest State Community College that shows evidence of graduation or proof of equivalent from an accredited high school or educational institution.

## H. Certification and Signatures

*By signing this worksheet, I certify that all the information reported on this worksheet is complete and correct. A delay in processing will result if this form is not signed or if there is conflicting information on this worksheet. **WARNING:** IF you purposely give false or misleading information on this form, you may be subject to fines and/or other penalties.*

Student Signature	Date

**Northwest State Community College does not discriminate on the basis of race, color, national origin, sex, gender identity, disability, religion or age in its programs or activities.**